



Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949
 Phone 252-261-2394 / Fax 252-255-0876
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 www.southernshores-nc.gov

Application and Agreement for Right-of-Way Encroachment

Owner:	Contractor:
Address:	Address:
City, St & Zip:	City, St & Zip:
Phone:	Phone:
Fax:	Fax:
Mobile:	Mobile:

PROPERTY LOCATION: _____

Subdivision: _____ **Lot:** ____ **Block:** ____ **Section:** ____

Parcel #: _____ **Permit #:** _____ **Receipt #:** _____

SECTION 28-3, (3) RIGHT-OF-WAY ENCROACHMENT AGREEMENT: A property owner, or his agent, may apply to the Town for a right-of-way encroachment agreement. If approved by the Town Manager, the applicant may place an obstruction within the right-of-way. Except where the Town Manager, or his designee, makes written findings showing no practicable alternative, the obstruction shall not be closer than four feet from the paved road surface or four feet from any roadway. No obstructions may be placed within the street, except as otherwise provided by law. A right-of-way encroachment agreement shall be executed in such a format that it shall be recorded in the County registry and shall be made available by the applicant and any subsequent property owner to any future property owner. Any obstruction authorized by a right-of-way encroachment agreement shall be installed no sooner than the date the agreement has been recorded in the County registry and the agreement shall automatically expire 30 days after the obstruction has been removed.

SITE SPECIFIC TERMS AND CONDITIONS (referenced to attached site plan):

 Signature of Town Manager or Designee Date

 Signature of Owner or Contractor Date

STATE OF NORTH CAROLINA

COUNTY OF _____

I, a Notary Public, do hereby certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____ and _____.

This the _____ day of _____ (_____).

(Official seal.)

Notary Public

Printed Name: _____

My Commission Expires:
